**D.3-2024**

**Form 1: General information about the research project[[1]](#footnote-1)**

|  |  |
| --- | --- |
| 1. General information on the project | |
| 1.1 Project Title | |
|  | |
| 1.2 Name of the scientific school with indication of the head and details of the document on registration of the scientific school in RUDN | |
|  | |
| 1.3 Keywords | |
|  | |
| 1.4 Research direction | |
| *Applied / fundamental (specify as appropriate)* | |
| Field of science and direction of scientific research | |
| * *OCED* [*(http://oecd.org/science/inno/38235147.pdf*](http://oecd.org/science/inno/38235147.pdf)*):* * *SNTR priority area:* * *GRNTI* [*(https://grnti.ru/*](https://grnti.ru/)*):* * *RUDN priority area (if available)***[[2]](#footnote-2)** *:* | |
| 1. Project abstract (not more than 500 characters) | |
|  | |
| Name of the host laboratory, center, structural subdivision of RUDN | |
|  | |
|  | |
| "\_\_\_\_"\_\_\_\_\_\_\_\_\_\_\_\_2023 г | Project Manager  Full name, signature |

**Appendices[[3]](#footnote-3)**

Form 3: Planned key performance indicators of the project.

Form 4: Draft cost estimate of the main grant funds.

Consents to the processing of personal data[[4]](#footnote-4)

**Form 2: Content of the research project[[5]](#footnote-5)**

|  |  |
| --- | --- |
| 1. General information on the project | |
| 1.1 Project Title | |
|  | |
| 1.2 Name of the scientific school with indication of the head and details of the document on registration of the scientific school in RUDN | |
|  | |
| 1.3 Keywords | |
|  | |
| 1.4 Research direction | |
| *Applied / fundamental (specify as appropriate)* | |
| Field of science and direction of scientific research | |
| * *OCED* [*(http://oecd.org/science/inno/38235147.pdf*](http://oecd.org/science/inno/38235147.pdf)*):* * *SNTR priority area:* * *GRNTI* [*(https://grnti.ru/*](https://grnti.ru/)*):* * *RUDN priority area (if available)***[[6]](#footnote-6)** *:* | |
| 2. project description | |
| * 1. Purpose of the project (max. 500 characters) | |
|  | |
| 2.2 Project objectives (max. 500 characters) | |
|  | |
| 2.3 Description of the proposed scientific research / development (not more than 10000 symbols, with pictures) (describes the relevance of the planned scientific research, its adequacy to the current state of world science, the possibility of obtaining new scientific results, theoretical and practical significance) | |
|  | |
| 2.4 Description of scientific approaches and methods used to solve the set tasks (not more than 5000 symbols) | |
|  | |
| 2.5 Description of the project's scientific background and related scientific results (no more than 5,000 characters, including literature sources) | |
|  | |
| 2.6 Expected results of the scientific study | |
|  | |
| 2.7 Justification of the requested funding and project costs. Including composition and content of works by years, key performance indicators of the project (Form 3), draft cost estimates (Form 4). | |
|  | |
| 2.8 Composition of the scientific team (for each member of the scientific team specify:  Full name, PMO, position in PMO, academic degree, academic title, status in the project (supervisor, researcher, laboratory assistant, engineer), age as of the date of application submission) | |
|  | |
| 2.9 Name of the host laboratory, center, structural subdivision of RUDN | |
|  | |
| 2.10. full name of the head, host laboratory, center, structural subdivision of RUDN | |
|  | |
| 2.11. Equipment/consumables, etc. required for project implementation. (list with approximate cost) | |
|  | |
| "\_\_\_\_"\_\_\_\_\_\_\_\_\_\_\_\_2023 г | Project Manager  Full name, signature |

**Appendices[[7]](#footnote-7)**

Form 3: Planned key performance indicators of the project.

Form 4: Draft cost estimate of the main grant funds.

**Form 3: Planned key performance indicators of the project[[8]](#footnote-8)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| № | KPI | Units of measurement | Indicator value | | Manager's comment |
| 1 year | Year 2 |  |
| **Scientific work** | | | | | |
|  | **KPI-1** Publication of articles in WoS/Scopus journals | Article | *At least 1* | *At least 1* | *Planned journals, quartiles of editions, belonging to top 1,5,10% Q1* |
|  | **KPI-2** Attracting external financing | Thousand rubles. | *At least 1000* | *At least 1000* | *Planned sources* |
|  | **KPI-3** Approbation of R&D results at international STEs | Participation with publication | *At least 1* | *At least 1* | *Planned STEs, quartiles of publications with publication of results* |
|  | **KPI-4** Filing an application for RIA registration | Application for registration | *Not established*[[9]](#footnote-9) | *Not established* | *Planned types of RIA* |
|  | **KPI-5** Registered RIAs | Registration of RIA | *Not established* | *Not established* | *Planned types of RIA* |
|  | **KPI-6** Publication of monographs and/or textbooks | Book | *At least 1* | *At least 1* | *Planned type of publication, publisher* |
|  | Participation in the competition for grants of the President of the Russian Federation to support scientific schools | Application | *1***[[10]](#footnote-10)** | |  |
| **Popularization of RUDN scientific work** | | | | | |
|  | **KPI-7** Organization of ongoing scientific seminars (including international seminars) | Univ. | *At least 1(1)* | *At least 1(1)* |  |
|  | **KPI-8** Conducting public master classes | Univ. | *At least 1* | *At least 1* |  |
| **Personnel potential** | | | | | |
|  | **KPI-8** Defense of dissertations by members of the research team | Univ. | *At least 1* | *At least 1* | *Planned dissertations (Ph.D./D.Sc./foreign PhD)* |
|  | Composition of the scientific team (at least) | people. |  | |  |
|  | Researchers up to and including 39 years of age | people. |  | |  |
|  | Undergraduate and/or graduate students as part of a research team | people. |  | |  |

|  |
| --- |
| **Project Manager** |
| NAME  Date  Caption |

**Form 4: Draft Estimates of Expenditures of Core Grant Funds[[11]](#footnote-11)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No. n/a** | **Object of expenditure** | **1 year** | **Year 2** | **Total** |
| **thousand rubles.** | **thousand rubles.** | **thousand rubles.** |
| 1. | Labor remuneration fund (Total) **[[12]](#footnote-12)** |  |  |  |
| 1.1 | Project Manager |  |  |  |
| 1.2 | Employees (separately for each position) |  |  |  |
| 2. | Equipment (acquisition / modernization) |  |  |  |
| 3. | Consumables and accessories |  |  |  |
| 4. | Business trips |  |  |  |
| 5. | Scientific and technical services / works of third-party organizations |  |  |  |
| 6. | Other costs directly related to the project in progress |  |  |  |
| **7.** | **Bottom line:** |  |  |  |

**Deciphering the planned costs of the labor remuneration fund for members of the scientific team:**

|  |  |  |  |
| --- | --- | --- | --- |
| No. n/a | Position / status in the scientific team | Number of employees | Annual payroll  (thousand rubles) |
| 1. |  |  |  |
| ... |  |  |  |
| **Total** | |  |  |

**Explanation of planned costs for the purchase (modernization) of equipment, materials, components, payment for scientific and technical services / third-party works and other costs directly related to the project:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. n/a | Name | Quantity | Price per unit.  (thousand rubles) | Amount  (thousand rubles) |
| 1. *Procurement (modernization) of equipment, materials, components* | | | | |
| 1. |  |  |  |  |
| ... |  |  |  |  |
| 1. *Travel of members of the scientific team* | | | | |
| 1. |  |  |  |  |
| ... |  |  |  |  |
| 1. *Payment for scientific and technical services / third-party works and other expenses* | | | | |
| 1. |  |  |  |  |
| ... |  |  |  |  |
| **Total** | |  |  |  |
| 1. *Amount and justification of the balance of funds from the volume stipulated in item 6.4 of Annex No.1 (if any)* | | | | |
|  | | | | |
| **Project Manager** | | | | |
| NAME  Date  Signature | | | | |

1. **An original hard copy signed by the project manager is provided** [↑](#footnote-ref-1)
2. The list of RUDN priority scientific directions was approved by the Rector's orders № 110 of 20.02.2021 "Об утверждении приоритетных научных направлений" and № 866 of 14.12.2021 "О внесении изменений в приказ от 20.02.2021 № 110 "Об утверждении приоритетных научных направлений"". [↑](#footnote-ref-2)
3. Original documents signed by the appropriate officials/individuals shall be provided. [↑](#footnote-ref-3)
4. Only for project team members who are not employed at RUDN on the date of application (list). [↑](#footnote-ref-4)
5. **Provided electronically in PDF format.** [↑](#footnote-ref-5)
6. The list of RUDN priority scientific directions was approved by the Rector's orders № 110 of 20.02.2021 "Об утверждении приоритетных научных направлений" and № 866 of 14.12.2021 "Об утверждении приоритетных научных направлений» и №866 от 14.12.2021 "О внесении изменений в приказ от 20.02.2021 № 110 "Об утверждении приоритетных научных направлений"". [↑](#footnote-ref-6)
7. Scanned original documents signed by the concerned officials/individuals are attached. [↑](#footnote-ref-7)
8. An original hard copy signed by the project manager is provided.

   Indication of KPI values less than the minimum established (p.9.3) leads to rejection of the application at the stage of preliminary review. [↑](#footnote-ref-8)
9. There are no minimum values for projects of scientific schools of social sciences and humanities. [↑](#footnote-ref-9)
10. In case this tender is announced during the project implementation period [↑](#footnote-ref-10)
11. An original hard copy with the signature of the project manager is provided [↑](#footnote-ref-11)
12. Including guarantees established by the legislation of the Russian Federation, deductions for insurance contributions for mandatory pension insurance, mandatory medical insurance, mandatory social insurance in case of temporary disability and in connection with maternity, mandatory social insurance against accidents at work and occupational diseases. The average salary of research staff - not less than 200% of the average salary in the city of Moscow [↑](#footnote-ref-12)