

REGULATIONS

on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020

1. General Provisions

1.1. The open international competitive tender to support scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research (hereinafter referred to as the Competition) in the Federal State Autonomous Higher Education Institution "Peoples' Friendship University of Russia" (hereinafter referred to as RUDN or the University) in 2018-2020 is implemented within the framework of the Strategic Initiative 2 of the RUDN Competitiveness Improvement Program and is a measure to attract and develop the key personnel of the University, to ensure the growth of the quality of research and academic staff.

1.2. The purpose of the competition is to select the best scientific and innovative projects (the scientific projects), developed by the young scientists with their subsequent employment as the scientists for the implementation of a specific scientific, innovative project, financially supported on a competitive basis to carry out the research on priority fields of RUDN in the laboratories, centers and other subdivisions of the University as part of the scientific teams within the framework of the RUDN Competitiveness Improvement Program (hereinafter referred to as the "5-100" Program) to address the problems raised before the Russian educational institutions of higher education within the framework of the open tender for the state support of the leading universities of the Russian Federation in order to increase their competitiveness among the world scientific and educational centers conducted in accordance with the Decree of the President of the Russian Federation of May 7, 2012 No. 599 and the Decree of the Government of the Russian Federation of March 16, 2013 No. 211 "On State Support of the leading universities of the Russian Federation in order to enhance their competitiveness among the world's leading research and education centers".

1.3. The results of the competitive tender for the financial support for the implementation of a scientific project, an innovative project, are equal to the results of a competitive selection for the scientist vacancies filling in accordance with the procedure established by the labor legislation of the Russian Federation.

1.4. The competitive tender is organized by the Federal State Autonomous Educational Institution of Higher Education "Peoples' Friendship University of Russia" (RUDN).

Location and postal address of the Organizer of the competitive tender: 6 Miklukho-Maklaya str., Moscow, Russia, 117198.

The coordination of the competitive tender shall be carried out by the Scientific and Innovation Policy Office (hereinafter – IPO).

IPO E-mail address: science@rudn.university.

1.5. The competitive tender shall be held in the following priority areas:

- Development of fundamental problems and technologies in the fields of: digital economy, space and robotics.
- Green technologies.
- Quality of life: personalized medicine and high-tech health care.
- Sustainable development: "green chemistry", urbanistics.
- Human and society in the context of the processes of globalization: civilizational, socio-economic, political, legal and cultural transformations.

1.6. The decision on announcement of the competitive tender and the total amount of funding allocated for the competitive tender shall be taken by the RUDN Managing Committee, taking into account the financial situation at the request of the IPO and shall be approved by the order of the rector.

1.7. The Russian citizens, received a degree in a foreign country (hereinafter referred to as a PhD degree) or the foreign citizens, received a PhD degree corresponding to the requirements established in clauses 3 and 4 of this Regulation are entitled to take part in the Competition.

1.8. The competition can not be attended by the persons, employed by RUDN during last two full calendar years, with the exception of the young scientists previously employed under the 5-100 Program for the activities aimed at attracting external specialists to the academic staff positions (hereinafter – AS).

1.9. The project, submitted for the Competition for a financial support, should correspond to one of the RUDN priority fields listed in the paragraph 1.4 of this Regulation.

1.10. The project can be supported only if it contains a scientific groundwork. The term “Scientific groundwork” refers to previously obtained results published in the articles indexed in the Web of Science / Scopus databases, as well as other information supporting the qualification of the AS. The availability of the scientific groundwork must be documented and / or verified by the corresponding references to the Internet resources.

1.11. Each project shall be financially supported during one year providing the ability to prolonge it for another year by the decision of the RUDN Managing Committee on the basis of the RDB decision.

1.12. The projects can be financed from the following sources:

- subsidy funds provided for the implementation of the Roadmap for the RUDN Competitiveness Improvement Program "5-100";
- extrabudgetary funds of the RUDN associated with co-financing the RUDN Competitiveness Improvement Program;
- other sources stipulated by the RUDN Charter.

2. The procedure for holding a competitive tender

2.1. The Competition period, including the application period, the specific fields of research, the structural subdivisions (scientific laboratories / centers, and other structural subdivisions of RUDN), on the basis of which the research will be conducted, shall be announced by the Order of the Rector based on the proposal of IPO.

2.2. The announcement of the Competition shall be published in Russian and English on the official RUDN website located at www.rudn.ru.

2.3. The applications for participation in the Contest must be filed to IPO in the electronic form at the address: science@RUDN.ru. The list of documents to be included in the application is given in the paragraph 5 of this Regulation.

2.4. Each participant is entitled to submit only one application for financial support of his scientific research within the framework of this Competition under "5-100" Program.

2.5. The applications received by the Organizer of the Competition after the expiration of the application term set out in the Order and in the Announcement, shall not participate in the Competition.

2.6. After the expiration of the Application term the received applications shall be examined by IPO for compliance with the requirements of these Regulations and the reliability of the information provided on formal grounds. If there is a discrepancy or inaccurate information, the application shall be rejected and the applicant shall be informed. The applications that meet the requirements of the Competition shall be sent to the Competition Commission by IPO.

2.7. The evaluation of the competition projects submitted by the participants shall be performed by the members of the Competition Commission in accordance with the paragraph 6 of these Regulations.

2.8. The list of projects-winners of the Competition and the volume of financial support of the projects for the current year shall be stipulated by the Order of the Rector on the basis of the decision of the Competition Commission.

2.9. The results of the Competition, including the projects-winners and the executives shall be announced by IPO on the official RUDN website at the address www.rudn.ru.

3. Requirements for the participants of the Competition.

3.1. Work Experience in leading Russian and foreign universities and / or leading Russian and foreign scientific organizations – at least 1 year (in total)

3.2. As of the date of completion of the project works the age of a young scientist should not exceed:

- 35 years for the Candidate of Science,
- 40 years for the Doctor of Science or PhD.

3.3. The young scientists, received a PhD degree during the last 3 years preceding the date of the announcement of the competition shall prevail.

3.4. The availability of at least three publications in the journals indexed in the WoS (JIF) or Scopus (SJR) databases of 1, 2, 3 quartiles during the last three full years, including 1 article published in the journals Q1 / Q2 (WoS / Scopus DB).

4. Requirements for the scientific research and conditions for their conduct.

4.1. The theme of the project proposed by the contestant for the subsequent implementation should correspond to the announced specific scientific field of the scientific laboratory / RUDN center, another structural subdivision of RUDN, on the basis of which the research will be conducted.

4.2. The stated scientific research should not be a repetition of the scientific research.

4.3. The conditions for the conduct of the scientific research provide for the obligatory personal presence of a young scientist in RUDN (except for the periods of vacation, business trips) with mandatory registration of labor relations on a full-time basis for 1 year with the possibility of concluding the employment contract for another term of not more than one year, in case of positive decision on the extension of the implementation of the scientific project. The prolongation of the project for the second year shall be carried out according to the results of the scientific research achieved during the first year.

4.4. The obligatory results of the scientific research shall be the following publications:

- based on the results of the first year – at least one article in the field of scientific research in the editions included in the first quartile of the journal indexed in the Scopus / Web of Science databases and; at least 2 articles in the field of scientific research in the editions not lower than the second quartile of the journal, indexed in the Scopus / Web of Science databases;

- based on the results of the second year – not less than one article in the field of scientific research in the editions included in the first quartile of the journal indexed in the Scopus / Web of Science databases and; at least two articles in the field of scientific research in editions no lower than the second quartile of the journal, indexed in the Scopus / Web of Science databases.

4.5. The articles published must contain:

4.5.1. the affiliation with RUDN

- Российский университет дружбы народов

and / or

- Peoples' Friendship University of Russia (RUDN University)

and / or

- Peoples Friendship University of Russia (RUDN University)

4.5.2. the reference to the support provided under the RUDN Competitiveness Improvement Program

- «The publication has been prepared with the support of the «RUDN University Program 5-100»

or

- Публикация подготовлена при поддержке Программы РУДН «5-100».

4.6. When conducting a scientific research, a young scientist should popularize the results of a scientific research in the form of reports (at least 2 reports annually) at prestigious international conferences, seminars, etc. taking place outside the Russian Federation, as well as by using the external international media of various kinds, by publishing the information on the results of the research on the RUDN website and fulfill other requirements in accordance with Appendix No. 3 to these Regulations.

5. Contents and registration of the application for participation in the Competition

5.1. The application for participation in the Competition must be prepared and submitted in Russian and English for the citizens of the Russian Federation or in English for the foreign candidates. If the application for participation in the Competition contains the documents written in other languages, these documents may be submitted as part of the competitive application, provided that they are accompanied by a certified translation into Russian or English.

5.2. The application for participation in the Competition must contain:

- 5.2.1. Form 1. "Entry form" (Appendix No. 1).
- 5.2.2. Form 2. "Scientific, innovative project" (Appendix No. 2).
- 5.2.3. The opinion of the research manager from the previous place of work or training with the indication of the contact data.
- 5.2.4. The opinions of at least two recognized experts in the specified field of science, with the indication of their contact data.
- 5.2.5. The Appendices (at the discretion of the applicant, which may include the awards, certificates and recognitions, certificates of knowledge of languages and computer programs (Relevant Skills and Qualifications), a description of the social activities participated by the candidate (volunteering and charity).
- 5.2.6. A copy of PhD conferment in English and / or Russian or a certified translation into one of these languages (if available)
- 5.2.7. A copy of national identity document.
- 5.2.8. The consent to the personal data processing (Appendix No. 5).
- 5.3. The application forms for participation in the Competition shall be sent in the electronic form by the applicant to the address: science@RUDN.ru.

6. Evaluation of the applications / projects for participation in the Competition

6.1. A Competition Commission shall be formed for the Competition at the University. The leading RUDN researchers and the scientists invited from other organizations, carrying out scientific, scientific-technical, innovative activities of a similar profile, shall be necessarily included in the Competition Commission.

6.2. The composition of the Competition Commission, the Chairman and the Secretary shall be approved by the Order of the Rector based on the proposal of IPO.

6.3. The criteria for evaluation and the procedure for evaluation shall be regulated by the Appendices No. 3 and No. 4 of these Regulations.

6.4. The Competition Commission shall compile the ranking of the projects of the applicants on the basis of their assessment proceeding from the information contained in the application and other materials attached to the application and the results of the interview (if necessary), which most fully characterize the qualifications, experience and effectiveness of the applicant.

The ranking of the projects of the Competition participants shall be compiled on the basis of the evaluation by points, including: the evaluation of the main results previously received by the contestant, taking into account the significance, the evaluation of the qualification and experience, the evaluation of the results of the interview (in the case of its holding) in the form of Appendix No. 3, and the expected performance indicators in the Form No. 4 in accordance with these Regulations.

The winner of the competition shall be the project(s) of the Competition participants, which have scored the maximum number of points. The number of winning projects shall be determined, depending on the amount of funding allocated for the implementation of the projects for a particular scientific field.

6.5. If necessary, the usual consideration period can be extended by the Order of the Rector.

The information on the extension of the consideration period for the applications shall be published on the official RUDN website.

7. Working conditions of the young scientist-executor of the project, who received on a competitive basis the financial support for the implementation of a specific scientific, innovative project.

7.1. The young scientist-executor of the project, received on a competitive basis a financial support for the implementation of a scientific, innovative project, shall be employed by the RUDN within the framework of the event "Attraction of external specialists as the AS (including the postdoc)" under "5-100" Program in accordance with the labor legislation with the conclusion of the employment contract in the form of an effective contract in the current year on a full-time basis, in which the obligations on achievement of the key performance indicators of the project (hereinafter KPI) shall be enshrined.

7.2. The employment contract shall be concluded for a period of up to 1 year, providing the ability to conclude the employment contract for another term of not more than one year, subject to the decision to prolong the implementation of the scientific project. The prolongation of the project for the second year shall be carried out according to the results of the scientific research achieved during the first year.

7.3. In the case of non-conclusion the employment contract on the part of the winner within 30 calendar days from the day of taking the respective decision by the Competition Commission, RUDN shall be entitled to conclude the employment contract with the applicant ranked after the winner, or to initiate a new Competition.

7.4. The remuneration of labor shall be carried out in accordance with the Regulations on remuneration of labor and other forms of material support for the university employees. Provided that the young scientists achieved the performance indicators of the effective contract, they can be given incentive payments on the basis of a decision of the Scientific and Technical Council (STC) on the proposal of the head of the subdivision agreed with IPO.

7.5. The payment can be quarterly. The amount of the bonus shall be determined in proportion to the results achieved under the contract.

7.6. The weight coefficients of the KPI values shall be approved by the Order of the Rector based on the recommendation of the head of IPO, following the results of consideration at the meeting of the RUDN Managing Committee.

7.7. RUDN shall:

- provide a workplace, an opportunity to access the available experimental base of RUDN for the purposes of scientific research,
- provide funding for scientific research,
- if necessary, accommodate a young scientist in the RUDN campus in Moscow.
- appoint a research supervisor from the part of RUDN from a scientific laboratory / center, another structural subdivision of RUDN, on the basis of which the research will be conducted.

8. Final provisions.

The changes and additions to these Regulations are being accepted by the RUDN Academic Council to be approved by the Order of the Rector of RUDN.

Appendix 1 to the Regulations on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020.

Form 1. Entry form

Information about the young scientist	
<i>Personal data</i>	
Full Name	
Date of birth	
Citizenship (the second citizenship, should be specified, separated by a comma)	
<i>Education</i>	
Education, name of the university, year of graduation	
Academic degree, name of the university, year of inception	
<i>Place of residence</i>	
Country	
Postal address	
Telephone	
E-mail	
<i>Principal place of work / last place of work</i>	
Full corporate name	
Position	
Country	
Postal address	
Telephone	
Fax	
E-mail	
<i>Previous jobs (including internships longer than 1 month)</i>	
Full corporate name, country, position, years of work or number of months of internship	
Full corporate name, country, position, years of work or number of months of internship	
<i>Scientometric indicators</i>	
Researcher Id (in the absence it should be registered and filled)	
The Hirsch index (according to WoS, Scopus) with confirmation	

Number of publications indexed in the WoS database (with confirmation attached to the application form)							
Number of citations of the publications indexed in the WoS database (with confirmation attached to the application form)							
Number of publications indexed in the Scopus database (with confirmation attached to the application form)							
Number of citations of the publications indexed in the Scopus database (with confirmation attached to the application form)							
<i>Scientific achievements and work experience of the young scientist</i>							
<i>1. Scientific achievements of the young scientist</i>							
<i>1.1. Scientific activity and main scientific achievements of the young scientist</i>							
<i>1.2. Rewards and awards of the young scientist</i>							
Item	Rewards / awards	Issued by	Year of issue	The achievement for which the reward / award was issued			
1.							
2.							
3							
<i>1.3. Publications of the young scientist for the last three years in editions indexed in the WoS, Scopus databases.</i>							
Item	Edition	Authors (in the order specified in the publication)	Publication title	Publication type	Year, volume, issue	Quartile	Number of citations per article in the WoS and Scopus databases
1.							
2.							
3							
<i>1.4. Patents or registered patent applications of a young scientist</i>							
Item	Patent		Authors (with the indication of the patent owner)	Publisher's imprint			
1							
2							
3							
<i>1.5. Conferences, participated by the young scientists with the presentation of his or her reports during 2011-2015.</i>							

Item	Conference name	Place and time	Authors and title of report	Type of report (plenary, regular, oral / poster)
1				
2				
3				
<i>1.6 The experience of the young scientist in training scientific and pedagogical</i>				
<i>1.7 Additional personal information</i>				
<i>1.8. Requirements</i>				
accomodation in the RUDN hostel or a one-room apartment in the RUDN hostel (underline whatever applicable)				
<i>1.9. Marital status</i>				
<i>1.10. The consent of the invited Russian or foreign young scientist:</i>				
I hereby confirm my consent with the terms of participation in this Competition. I do not claim the confidentiality of the scientific materials submitted in the application. I give my consent to my personal data processing.				
Contestant « _____ » _____ 201__ .			(Full Name)	

Contestant

signature

(Full Name)

« _____ » _____ 201__ .
date

To obtain the Researcher Id it is required to register on the following web-site:

<http://www.researcherid.com>

As of the date of application

Appendix 2 to the Regulations on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020.

Form 2. Scientific, innovative project

(**Fields:** all fields – 20 mm each, **font of the main text:** Times New Roman; **Font size of the main text:** 14 pt; **Line spacing:**1.5; **Indent of the first line of the paragraph:** 1.25 cm; **Text alignment:** width; hyphenation: on, **Page numbering:** ongoing, **Formulas** – in the formula editor MS Equation 3.0; **Drawings:** according to the text;)

1. General information on the project	
<i>Full name of the project executive person.</i>	
<i>1.1. Scope of Sciences (in accordance with the OECD Classifier http://oecd.org/science/inno/38235147.pdf</i>	
<i>1.2. Field of scientific research (name of the project)</i>	
<i>1.3. Purpose of the project (no more than 0.5 pg.)</i>	
<i>1.4. Problems of the project (no more than 0.5 pg.)</i>	
<i>1.5. Expected results of the project, including publications, patents etc. (no more than 1.5 pg.)</i>	
2. Description of the project	
<i>2.1. The description of the proposed scientific research (no more than 5 pages) (describing the relevance of the planned scientific research, its adequacy to the current state of the world science, the possibility of obtaining new scientific results)</i>	
<i>2.2. Description of the scientific approaches and methods used to solve the problems set (no more than 3 pages)</i>	
<i>2.3. Description of the scientific groundwork for the project and related scientific results (no more than 3 pages)</i>	
<i>2.4. Expected results of scientific research, incl. key performance indicators</i>	

<i>2.5. The name of the host laboratory, the center, the structural subdivision of RUDN</i>	
<i>2.6. Full name of the head, the host laboratory, the center, the structural subdivision of RUDN</i>	
<i>2.7. The equipment / consumables required for the project implementation (to be listed)</i>	

Appendix 3 to the Regulations on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020.

I. Assessment of the main results, previously received by the applicant, taking into account their importance in terms of expected performance indicators					
	Criteria	Min requirements	Value of the indicator	Number of points per unit	Number of points by criterion
1.1.	Availability of articles in the editions indexed in WoS \ Scopus databases for the last 3 years	3			
	of which Q1 (JIF Quartile)	1		2	
	of which Q2 (JIF Quartile)	2		1	
	other			0.5	
1.2.	Project management of Russian / international scientific foundations, other R&D	desirable		2	
1.3.	Participation as an executor in the grants of Russian / international scientific foundations, other R&D	desirable		0.5 but no more than 3	
2.1	Work experience in leading Russian and foreign universities and / or leading Russian and foreign scientific organizations	not less than 1 year (in total)		1 but no more than 5	
2.2.	Availability of the opinions of the recognized specialists in the specified field of science, at least 2	2		0,5	
2.3.	Availability of the opinion of the supervisor from the previous place of work or training with the indication of the contact data	1		1	
2.4.	Evaluation of interview results, if applicable			No more than 2	
TOTAL points					

Appendix 4 to the Regulations on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020.

Project Evaluation and Expected Results

I. Project Evaluation					
1.1.	Parameters	Points per unit	Criteria for evaluation		
	General idea and scientific content of the project		10 – exceptionally high level, definitely recommend 8-9 – very high level, recommend 6-7 – sufficiently high level, recommend 4-5 – acceptable level, requires revision 1-3 – do not recommend		
	Originality of the project, its novelty				
	Level of research methods used				
	Qualification of the executor, quality of the scientific works, incl. the number of articles in the editions included in the database Scopus – Q1, Q2 (SJR), the number of articles in the editions included in the database Web of Science – Q1, Q2 (JIF Quartile)				
	Clarity and completeness of the presentation of the project				
	The average rating (by 5 parameters)				
Evaluation of Expected Results					
II.	Criteria	Min requirements	Value of the indicator	Number of points per unit	Number of points by criterion
2.1.	The number of articles published in the editions of the relevant subject area indexed in the Web of Science Database (Article, Review, Letter, Note, Proceeding Paper) / Scopus (Article, Review, Letter, Note, Conference Paper), and affiliated with RUDN, total	3			
	of which Q1 (JIF Quartile)	1		2	
	of which Q2 (JIF Quartile)	2		1	
	Participation in international scientific and technical events held on the basis of RUDN with reports	1		0.5	
	Participation in international scientific and technical events on the basis of leading Russian or foreign universities or leading Russian or foreign scientific organizations with reports	1		0.5	

	Number of applications submitted for external competitions	1		0.5	
	Participation in the implementation of competitive R & D (RSF RFBR, FTP, etc.), or in e / a R & D for the citizens of the Russian Federation	1		1	
	Scientific supervision over masters, bachelors, specialists	3		0.5	
	Preparation of reports / presentations at a scientific workshop of the center / laboratory	2		0.5	
	Work as reviewer of the master's theses and final qualification papers	3		0.1	
	Preparation and presentation of the research results for publication on RUDN website, in the media, etc.	2		0.5	
	Other indicators at the discretion of the Contestant				
				TOTAL points	

Appendix 5 to the Regulations on holding of the open international competitive tender to support the scientific, innovative projects developed by young scientists with working experience in leading Russian and foreign Universities and / or leading Russian and foreign scientific organizations required for carrying out the scientific research in RUDN in 2018-2020.

Consent to personal data processing

ТИПОВАЯ ФОРМА СОГЛАСИЯ на обработку персональных данных	STANDARD FORM OF CONSENT to personal data processing
Я, _____ _____ (далее -Субъект) (фамилия, имя, отчество субъекта персональных данных) в соответствии с п. 4 ст. 9 Федерального закона от 27.07.2006 № 152-ФЗ «О персональных данных», зарегистрирован по адресу: _____ _____ документ, удостоверяющий личность: _____ (наименование документа, N, сведения о дате выдачи документа и выдавшем его органе) (представитель субъекта персональных данных: _____ (фамилия, имя, отчество представителя субъекта персональных данных) Зарегистрирован по адресу: _____ _____ документ, удостоверяющий личность: _____ (наименование документа, №, сведения о дате выдачи документа и выдавшем его органе) Доверенность от " __ " _____ г. № _____ (или реквизиты иного документа, подтверждающего полномочия представителя субъекта персональных данных) даю письменное согласие свободно, своей волей и в своем интересе, на обработку моих персональных данных (далее – ПДн)	I _____ _____ (hereinafter referred to as the Subject) (surname, first name, patronymic name of the Personal Data Subject) in accordance with paragraph 4 of article 9 of Federal law "On personal data" as of July, 27 th 2006, No 152-FZ, registered at the following place of residence: _____ _____ national identity document: _____ (the document type, No, information on the date of the document issue and on the authority that issued the document) (Representative of the Personal Data Subject: _____ (surname, first name, patronymic name of the representative of the Personal Data Subject) registered at the following place of residence _____ _____ national identity document: _____ (the document type, number, information on the date of the document issue and on the authority that issued the document) Power of Attorney dated _____ No _____ (or other document confirming the powers of the Representative of the Personal Data Subject) hereby grant my written consent voluntary, by my own free will and in my own interest, on processing my personal data (hereinafter

федеральному государственному автономному образовательному учреждению высшего образования «Российский университет дружбы народов» (далее – Университет, Оператор), находящемуся по адресу: 117198, г. Москва, ул. Миклухо-Маклая, д.6, в том числе совершение следующих действий (операций) или совокупности действий (операций) с использованием средств автоматизации или без использования таких средств с персональными данными: сбор, запись, систематизацию, накопление, хранение, уточнение (обновление, изменение), извлечение, использование, передачу (распространение, предоставление, доступ), обезличивание, блокирование, удаление, уничтожение персональных данных,

в целях исполнения обязательств, полномочий и функций, возложенных на Университет законодательством об образовании в Российской Федерации, трудовым законодательством, иными законодательными и нормативными актами, уставом Университета, установленных договорами или иными законными сделками, а также соблюдения моих законных прав и интересов.

Университет, с моего настоящего согласия, имеет право передавать мои персональные данные, указанные ниже, третьим лицам (Пенсионный фонд, ФСС, ФМС, Налоговые органы, банки (при условии предоставления информации о банке), ФЦТ, ГУП МСР прочие лица) исключительно в целях исполнения обязательств, возложенных на Университет законодательством, договорами, соглашениями и иными законными документами, предусматривающими обеспечение прав и законных интересов субъектов ПДн, в налоговых, финансовых, образовательных и социальных правоотношениях, предоставления льгот и мер социальной поддержки, строго в соответствии с действующим законодательством Российской Федерации.

Перечень персональных данных: Фамилия, Имя, Отчество (при наличии); дата (число, месяц, год) рождения; пол; гражданство; данные документа удостоверяющего

referred to as PD) to the Federal State Autonomous Educational Institution of Higher Education "Peoples' Friendship University of Russia (hereinafter referred to as the University, the Data Processor), located at: 6, Miklukho-Maklay st., 117198, Moscow.

The PD processing shall include the following actions (operations) or the set of actions (operations) regarding the Personal Data processing with use of automated means or without such means: collection, recording, ordering, accumulation, storage, adjustment (updating or modifying), retrieval, utilization, transfer (dissemination, provision, access), de-personalization, blocking, removal, PD erasure.

The Personal Data processing shall aim to ensure the performance of obligations, powers and functions conferred upon the University under the legislation on education in the Russian Federation, labor laws, other laws and regulations, the University Charter, agreements and other transactions, and provide my legitimate rights and interests, as well.

The University, under my written Consent shall have the right to transfer my Personal Data to third parties indicated below (Pension Fund, Social Insurance Fund, the Interior Ministry Directorate General for Migration, tax authorities, banks, given the information about the Bank being provided), Federal Testing Center, State Unitary Enterprise Moscow Social Register, other persons) solely for the purposes to fulfil the obligations conferred upon the University by legislation, treaties, agreements and other legal instruments that ensure the protection of the rights and legitimate interests of Personal Data Subjects through legal aspects of tax, financial, educational, and social relations, benefits and social support provision, strictly in accordance with the current legislation of the Russian Federation.

The Personal Data content: surname, first name, patronymic (if any); date (day, month, year) of birth; sex; citizenship; national identity document data /passport details

личность/паспортные данные (наименование, серия и номер, кем и когда выдан, срок действия); ИНН; адрес регистрации; адрес фактического проживания; номер (студенческий билет, табельный номер, логин и пароль для входа в корпоративную информационную систему, контактные данные: Telephone, e-mail); адрес рабочего места; график работы; данные об имеющихся уровнях образования; данные о трудовой деятельности (трудовая книжка); Position; данные об отношении к воинской обязанности; данные о награждении правительственными наградами, присвоении почетных званий, присуждении ученой(ых) степени(ей), присвоении ученого(ых) звания(ий); страховое свидетельство государственного пенсионного страхования (СНИЛС); сведения о составе семьи; семейное положение; фото, кино- и видео изображения Субъекта; оформленные допуски; данные об обучении и истории перемещений (образовательная организация, факультет (институт/пр.), форма обучения, текущий статус, дата зачисления, предполагаемая дата окончания, дата отчисления, дата восстановления, справка об обучении и/или о периоде обучения (академическая справка) и т.д.);

Субъект дает согласие на включение в общедоступные источники информации в рамках функционирования информационных систем обеспечения и мониторинга учебного процесса, трудовых отношений, научной, организационной и финансово-экономической деятельности Университета, иной уставной деятельности.

Субъект согласен с тем, что указанные выше персональные данные будут передаваться с использованием информационно-телекоммуникационной сети «Интернет» третьим лицам, в том числе с использованием трансграничной передачи данных на территории иностранных государств, не обеспечивающих адекватной защиты прав субъектов персональных данных.

(type, series and number, when and by what authority it was issued, expiry date); TIN; registration at place of residence; address of actual residence; student ID, employee ID (clock number), login and password for the corporate information system; contact information (telephone, e-mail); the address of the workplace; work schedule; data on education levels; data on employment (employment record book); job position; data on military duty; data on government awards, honorary titles, academic degree (s) and title (s); pension insurance certificate; information about family composition; marital status; photo, filming and video images of the Subject; security clearances; data on training and transfers (educational organization, faculty (institute/etc.), form of education, current status, date of enrollment, expected date of graduation, date of expulsion, date of readmission, certificate on academic studies (on the period of training), etc.

The Subject shall grant the consent for his/her Personal Data inclusion in publicly available sources of information within the information systems operation for providing and monitoring the educational process, labor relations, scientific, organizational, financial and economic activities of the University, and other statutory activities, as well.

The Subject shall grant the consent to his/her PD transfer to third parties via the Internet information telecommunication network including the use of cross-border data transfers on the territory of foreign States that do not provide adequate protection for the rights of Personal Data Subjects.

Данное Соглашение может быть отозвано Субъектом на основании направленного в адрес Оператора письменного заявления в установленном порядке. Субъект предупрежден о последствиях отзыва настоящего Соглашения на обработку персональных данных.

Субъект ознакомлен с действующим Положением о защите, хранении, обработке и передаче персональных данных субъектов персональных данных в Университете и Положением о порядке обработки персональных данных работников Университета.

Субъекту разъяснены юридические последствия отказа предоставлять свои персональные данные в целях осуществления трудовой деятельности/обучения (прохождения подготовки в докторантуре).

Настоящее соглашение действует в течение срока достижения целей обработки персональных данных Субъекта в соответствии с законодательством Российской Федерации, в том числе, в течение срока хранения личного дела Субъекта.

Субъект по письменному запросу имеет право на получение информации, касающейся обработки его Данных.

The Subject may withdraw the Consent provided the written application has been sent to the Data Processor in due course.

The Subject hereby confirms he/she has been informed about the consequences of the Consent on Personal Data processing withdrawal.

The Subject has been made aware of the current Regulations on protection, storage, processing and transfer of Subjects' Personal Data at the University, and of the current Regulation on the University Employees' Personal Data processing.

The Subject has been explained the legal consequences of refusal to provide his/her personal data in order to implement work/training (training in doctoral studies).

The Consent is valid during the period for reaching the purposes of processing Subject's Personal Data in accordance with the legislation of the Russian Federation, including the retention period of the Subject's personal file.

The Subject has the right to obtain information regarding the processing of his/her data upon his/her written request.

(собственноручная подпись Субъекта)

(Subject written signature)

/ _____ /

/ _____ /

«__» ____ 20__ года

_____, 20__