

APPROVED by  
RUDN University Academic Board  
Minutes No. YC-6 dated 11.03.2024

**REGULATIONS**  
**on the Prize of the Federal State Autonomous Educational Institution of  
Higher Education “Peoples’ Friendship University of Russia Named after Patrice  
Lumumba” for Scientific Achievements and Contribution in the Field of  
Chemistry**

**1. General Provisions**

1.1 These Regulations determine the procedure and terms for awarding the Prize of the Federal State Autonomous Educational Institution of Higher Education “Peoples’ Friendship University of Russia named after Patrice Lumumba” for scientific achievements and contribution in the field of Chemistry (hereinafter referred to as the Prize, RUDN University).

1.2 The Prize is awarded for achievements in the development of fundamental chemical science and applied research in Chemistry in the Russian Federation and in the world, including the contribution to achieving the UN Sustainable Development Goals<sup>1</sup>.

1.3 The Prize is awarded to individual researchers or research teams of no more than three people (hereinafter referred to as the Applicants), regardless of their citizenship annually. The prize is not re-awarded<sup>2</sup>.

1.4 The information about the Competition for the Prize (hereinafter referred to as the Competition) is posted on the official website of RUDN University.

1.5 The honorarium for the Prize amounts to two million roubles. In case a research team is nominated for the Prize, the total amount of the honorarium is divided among all members of the team in the ratio of 50% - to the head of the team, 50% - to the team members in equal shares. The decision to change the Prize honorarium shall be made by the Academic Board of RUDN University and approved by Order of RUDN University before the date of the announcement of the current year’s competition.

1.6 An integral part of the Prize is the badge and the badge certificate. If a research team is nominated for the Prize, a certificate and a badge are awarded to each member of the research team.

1.7 These Regulations and amendments made to it are approved by the RUDN University Academic Board and put into effect by the Order of RUDN University.

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<sup>1</sup> <https://www.un.org/sustainabledevelopment/ru/sustainable-development-goals/>

<sup>2</sup> A decision may be taken to re-award the Prize for exceptional scientific achievements taking into account the reasoned opinion of the Commission (Clause 4).

## **2. Procedure for Conducting a Competition for the Prize**

2.1 The current year's competition shall be announced in April of the current year by the Order of RUDN University (hereinafter referred to as the Order). The Prize, medal and certificate are awarded as part of events dedicated to the RUDN University birthday in February next year.

2.2 The Order on Announcing the Competition shall contain the following information:

2.2.1. start and end dates for submitting applications for the Prize, the procedure for submitting applications;

2.2.2. terms and procedure for posting the information about the Competition, Competition documentation, application forms and other necessary information on the RUDN University website;

2.2.3. terms and procedure for notifying persons and organizations potentially interested in nominating Applicants;

2.2.4. departments and employees of RUDN University responsible for organizing and conducting the Competition (stages of the Competition) with their contact details indicated;

2.2.5. terms and procedure for obtaining clarifications by Applicants;

2.2.6. terms and procedure for summing up the Competition results.

2.3 The deadline for submitting Applications shall be no later than October of the current year. After the submission deadline has passed, the employee (department) responsible for collecting applications shall form a list of applications for consideration by the Competition Commission (hereinafter referred to as the Commission).

2.4 The Commission shall review the received applications and form a proposal (request) to approve the Competition winner within no more than 2 (two) months from the date of completing the submission of Applications.

2.5 The RUDN University Academic Board shall make a decision to award the Prize to the nominees - the Competition Winners based on the Commission's request no later than December of the current year.

2.6 The decision of the RUDN University Academic Board to award the Prize shall be approved by the Order of RUDN University and posted on the official website of RUDN University (<https://www.rudn.ru/>).

2.7 The Order on Approving the Competition Winner shall indicate the following:

2.7.1. winner's last name, first name, patronymic name (if any), their position, academic degree, academic title (if any), citizenship, organization - primary place of employment, other necessary information;

2.7.2. terms and procedure for awarding the Prize;

2.7.3. terms and procedure for posting the information about the Competition results on the RUDN University website;

2.7.4. departments and employees of RUDN University (with contact details indicated) responsible for organizing the award of the Prize, payment of honorarium and posting the information about the Competition results on the RUDN University website.

2.8 The Competition shall be considered invalid if there are nominations of less than ten Applicants or if there are no worthy candidates among the Applicants by decision of the Commission.

### **3. Procedure for Nominating for the Prize**

3.1 The following have the right to nominate Prize Applicants (no more than one):

3.1.1. boards of scientific/research and educational organizations and organizations of the real sector of the economy carrying out research and/or development activities in Chemistry;

3.1.2. foreign scientific and research and educational organizations;

3.1.3. members and corresponding members of the Russian Academy of Sciences;

3.1.4. members of international research boards of RUDN University;

3.1.5. laureates of state and international scientific awards;

3.1.6. members of foreign state academies and state or international research communities.

3.2 Applicants (for a team - all members of the team) can be researchers whose age does not exceed 55 years in the year of the Competition, who are not current employees of RUDN University and who do not have joint publications with researchers affiliated with RUDN University with a publication date of less than 10 years including the year before the Competition announcements.

3.3 The Application shall include:

3.3.1. information about the Applicant (Appendix No. 1) with copies of documents which prove the Applicant's identity<sup>3</sup> and confirm the Applicant's qualifications and scientific achievements;

3.3.2. nomination of the Applicant by persons or organizations (Clause 3.1) indicating the research / scientific and technical significance of the Applicant's work (Appendix No. 2);

3.3.3. documents confirming the authority of the nominating person or organization<sup>4</sup>;

3.3.4. Applicant's consent<sup>5</sup> to personal data processing (Appendix No. 3)

3.4 Applications shall be submitted to RUDN University in the manner established by the Order on Announcing the Competition. Applications received for the Competition will not be returned. Applications received after the submission deadline will not be accepted for consideration.

### **4. Procedure for Forming a Commission**

4.1 A Commission shall be set up to review submitted Applications to ensure the objectivity of assessing the materials provided and awarding the Prize.

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<sup>3</sup> Citizens of the Russian Federation shall provide a passport of a citizen of the Russian Federation, foreign citizens shall provide documents stipulated by the legislation of the relevant state or a foreign passport.

<sup>4</sup> For physical persons: certificates of awards, academic titles; confirmation of membership in academies and research communities. For legal entities and research / scientific and educational organizations - extracts from the minutes of meetings of collective governing bodies (academic / research boards), letters from the organization indicating the details of the organization.

<sup>5</sup> If the applicant is a research team, consent to personal data processing shall be provided from each member of the team.

4.2 The Commission shall be formed from among the leading scientists in Chemistry nominated by the Academic Board of the Faculty of Science of RUDN University. The composition of the Commission shall be submitted for consideration by the RUDN University Academic Board and approved by the Order of RUDN University based on the decision of the RUDN University Academic Board.

4.3 The Commission shall consist of at least 15 people (including the chairman, first deputy, second deputy chairman and secretary), including:

4.3.1. leading specialists and scientists of RUDN University in Chemistry;

4.3.2. members of the International Research Board of RUDN University in the field of study of Chemical Sciences;

4.3.3. leading Russian and foreign scientists, production specialists in Chemistry.

At least 30% of the Commission members shall be foreign researchers.

4.4 The composition of the Commission is not published in open sources.

4.5 The Commission shall be guided by the norms of research ethics in its work and excludes possible conflicts of interest.

4.6 A conflict of interest is considered to arise if a member of the Commission:

4.6.1. is connected with the Applicant by current or past research work, has joint publications, results of intellectual activity;

4.6.2. is or was in an academic supervisor – student / postgraduate student / degree seeker / academic advisor relationship with the Applicant;

4.6.3. works or worked (less than 10 years inclusive before the year the Competition was announced) in one research / research and educational organization or organizations in the real sector of the economy;

4.6.4. is related to the Applicant;

4.6.5. is in a contractual (financial) relationship with the Applicant;

4.6.6. initiates the nomination of the Applicant for the Prize (see Clause 3.1) being a member of the International Research Board of RUDN University.

4.7 A member of the Commission shall independently notify the Chairman and other members of the Commission of a conflict of interest in the cases specified in Clause 4.6 and shall be excluded from participating in the discussion of the submitted applications within the framework of the current year's Competition and voting. In the event the Chairman of the Commission has a conflict of interest, their powers shall be transferred to the first Deputy Chairman, and in the event the first Deputy Chairman has a conflict of interest, they shall be transferred to the second Deputy Chairman.

4.8 If the number of Commission members who have declared a conflict of interest exceeds 3 people inclusive, the issue of changing the composition of the Commission for the current year's Competition shall be submitted for consideration to the RUDN University Academic Board.

## **5. Procedure for Considering the Applications**

5.1 The first meeting of the Commission shall be held no later than 2 weeks from the date of completing the submission of Applications for the Competition. A list of Applications which meet the formal requirements of the Competition and the presence of a conflict of interest among members of the Commission shall be determined at the first meeting of the Commission.

5.2 The Commission shall determine the winner of the Competition and prepare a proposal to approve the winner to be presented to the RUDN University Academic Board at further meetings.

5.3 The Commission shall make a decision on nominating the Applicant for the Competition Prize and preparing a proposal to approve the winner based on the consideration of all submitted Applications and materials on them. The decision shall be made by a simple majority of votes of the Commission members. In the event of an equal number of votes, the vote of the Chairman of the Commission or the Acting Chairman (see Clause 4.7) is casting. A quorum is recognized as present if there are votes of at least 2/3 of the Commission members.

5.4 The decision of the Commission with the relevant materials shall be sent for consideration by the RUDN University Academic Board in the manner established by RUDN University. The materials shall include:

- 5.4.1. information about all submitted applications and the Applicants;
- 5.4.2. proposal to approve the Competition winner with justification.

## **6. Issuance of a Duplicate Badge and Badge Certificate**

6.1. In the event the badge and the badge certificate are lost (damaged) as a result of a natural disaster or other emergency circumstances, the awarded person may be issued duplicates by decision of the RUDN University Academic Board.

A request for the issuance of a duplicate badge and a duplicate badge certificate to the awarded person is initiated upon the application of the awarded person by decision of the Academic Board of the Faculty of Science of RUDN University after checking the circumstances of the loss and submitting supporting documents.

6.2. In other circumstances of the loss of the badge and badge certificate, the awarded person is given a certified extract from the RUDN University Order on awarding the Prize.

Appendix No. 1  
to the Regulations on the Prize  
of the Federal State Autonomous Educational Institution of Higher Education  
“Peoples’ Friendship University of Russia Named after Patrice Lumumba”  
for Scientific Achievements and Contribution in the Field of Chemistry

<b>APPLICANT<sup>6</sup> INFORMATION</b>	
<b><i>Personal Data</i></b>	
Surname, First Name and Patronymic Name (if any)	
Date of Birth	
Citizenship (indicated separated by commas for persons with a second citizenship)	
<b><i>Education</i></b>	
Education, country, university name and graduation year	
Academic degree, country, university name and graduation year	
Academic title (if any), year of award	
<b><i>Place of Residence</i></b>	
Country	
Postal Address	
Telephone	
E-mail	
<b><i>Primary Employment / Recent Employment</i></b>	
Full Name of Organization, years of employment	
Job Title	
Years of Employment	
Country	
Postal Address	
Telephone	
Fax	
E-mail	
<b><i>Profiles in Science Citation Databases</i></b>	

<sup>6</sup> If the Applicant is a research team, it shall be provided from each member of the research team.

ResearchGate (link to account)					
Google Scholar (link to account)					
Scopus Author ID (or link to account)					
Web of Science Researcher ID					
ORCID ID					
SPIN-code of the author in RSCI (if any)					
<b>Scientific Achievements</b>					
<i>Membership in Russian and foreign research organizations, academies, editorial boards of leading scientific journals, organizing committees of leading scientific and technical events (list)</i>					
<i>Prizes and Awards (international, national)</i>					
No.	Name of Prize/Award	Awarded by	Year of Award	Achievement the Prize/Award Granted for	
1.					
2.					
3.					
<i>Key most significant publications (no more than 10)</i>					
No.	Journal Name	Authors	Publication Title	Year	DOI / link
1.					
2.					
3.					
<i>Most significant patents and other registered results of intellectual activity (no more than 10)</i>					
No.	Patent Name, Year, Country	Authors (with the Patent Holder indicated)	Patent Data		
1.					
2.					
3.					
<i>Participating in and managing large research projects (no more than 10 most significant)</i>					
No.	Fund (Source of Funding), Country	Project Name, Project Number according to Fund Classification, Status (National, International)	Years of Implementation, Amount of Funding	Position (Executor/Head)	
1.					
2.					

3.				
<i>Training academic and teaching staff (defence of degree theses by students, preparation of research and educational programmes, etc.)</i>				
<i>Further Information</i>				
<i>Consent:</i>				
<p>I, the undersigned, hereby confirm that I agree with the terms of participation in this Competition, do not claim confidentiality of the scientific materials presented in the application, and give my consent to my personal data processing.</p>				
<p>(Full Name)</p>				
<p>«    »                      2024</p>				



Appendix No. 2  
to the Regulations on the Prize  
of the Federal State Autonomous Educational Institution of Higher Education  
“Peoples’ Friendship University of Russia Named after Patrice Lumumba”  
for Scientific Achievements and Contribution in the Field of Chemistry

Nomination for Participating in the Competition for the Prize of the Federal State Autonomous  
Educational Institution of Higher Education “Peoples’ Friendship University of Russia Named after  
Patrice Lumumba” for Scientific Achievements and Contribution in the Field of Chemistry in

\_\_\_\_\_ year

\_\_\_\_\_  
(Nominator<sup>7</sup> Information)

nominates the Applicant / team of Applicants

1. \_\_\_\_\_  
(Applicant’s Full Name, Academic Degree, Academic Title, Job Position, Place of Employment)
2. \_\_\_\_\_,
3. \_\_\_\_\_.

for the Prize of the Federal State Autonomous Educational Institution of Higher Education “Peoples’  
Friendship University of Russia Named after Patrice Lumumba” for Scientific Achievements and  
Contribution in the Field of Chemistry in \_\_\_\_\_:

Description of the achievements of the Applicant (team of Applicants) who have contributed to the development of fundamental chemical science and applied research in Chemistry in the Russian Federation and in the world, including their contribution to the achievement of the UN Sustainable Development Goals ( <i>no more than 2,000 characters</i> )
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...

*Nominator for the Prize*<sup>8</sup>

(Signature)

(Full Name)

<sup>7</sup> (see Clause 3.2) When submitting from an individual, the full name of the Nominator, academic title, academic degree shall be indicated. When submitting from an organization, the full name of the organization, the link to the organization’s website for organizations which are tax residents of the Russian Federation, as well as the TIN, OGRN shall be indicated.

<sup>8</sup> The position, academic degree, academic title of the Nominator, and the name of the organization shall be indicated. If the organization has an academic or scientific and technical board, the Nomination shall be signed by the Chairman of the Board.



Appendix No. 3  
to the Regulations on the Prize  
of the Federal State Autonomous Educational Institution of Higher Education  
“Peoples’ Friendship University of Russia Named after Patrice Lumumba”  
for Scientific Achievements and Contribution in the Field of Chemistry

**Name of the Operator:** Federal State Autonomous Educational Institution of Higher Education “Peoples’ Friendship University of Russia Named after Patrice Lumumba”

**Details and Address of the Operator:** TIN 7728073720, OGRN 1027739189323, 6 Miklukho-Maklaya st.  
Moscow 117198

**CONSENT**

**to Processing Personal Data of the Applicant for the Prize of the Federal State Autonomous Educational Institution of Higher Education “Peoples’ Friendship University of Russia Named after Patrice Lumumba” for Scientific Achievements and Contribution in the Field of Chemistry Authorized by Them for Distribution**

I \_\_\_\_\_  
(last name, first name, patronymic name (if any))

am an Applicant for the Prize of the Federal State Autonomous Educational Institution of Higher Education “Peoples’ Friendship University of Russia Named after Patrice Lumumba” for Scientific Achievements and Contribution in the Field of Chemistry (hereinafter referred to as the Prize) and in accordance with Article 10.1 of the Federal Law No. 152-FZ of 27 July 2006 “On Personal Data”, I hereby grant my written consent of my own free will and volition and for my own benefit to processing and distributing my personal data by the Operator for the purpose of publishing the results of the Prize competition on the official website of the Operator in the following order:

Category of Personal Data	List of Personal Data	Permission for Distribution ( <i>indicate yes/no</i> )	Conditions and Prohibitions
Personal data	<i>last name, first name, patronymic name, citizenship, region of residence, academic degree, academic title, job position</i>	yes	<input type="checkbox"/> prohibitions and conditions are not established; <input type="checkbox"/> prohibition on the transfer of personal data by the Operator to an unlimited number of persons; <input type="checkbox"/> prohibition on processing personal data by an unlimited number of persons; <input type="checkbox"/> condition for processing personal data by an unlimited number of persons: _____ _____
	<i>Details of identity documents and documents confirming qualifications and scientific achievements</i>	no	
Other information about the Subject	<i>result of participation in the Prize competition.</i>	yes	

The information about the Operator’s information resources through which access will be provided to an unlimited number of persons and other actions with the personal data of the Subject of personal data:

Information resource	Actions with personal data
Official website of the Operator <a href="https://www.rudn.ru">https://www.rudn.ru</a>	distribution

Processing personal data permitted for distribution is subject to this consent.

This consent is valid from the date of its signing for no more than the period necessary to achieve the purpose of processing personal data. This consent may be terminated from the moment the Operator receives my request to terminate such processing.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Full Name)

\_\_\_\_\_  
(Date)

