**Form 1: General information about the research project [[1]](#footnote-1)**

|  |  |
| --- | --- |
| 1. **General information on the project** | |
| 1.1 Project Title | |
| *Text****[[2]](#footnote-2)*** | |
| 1.2 Keywords | |
| *Text* | |
| 1.3 Area of science and research focus | |
| * OCED (<http://oecd.org/science/inno/38235147.pdf>): *specify* * SNTR priority area: *specify* * GRNTI (<https://grnti.ru/>): *specify* * RUDN priority area *(*if available)**[[3]](#footnote-3)**: *specify* | |
| 1.4 Research direction | |
| Applied / fundamental (*specify appropriate*) | |
| 1.5 Category of the Project (in accordance with p.1.8 of competition documentation) | |
| A / B (*specify appropriate*) | |
| 1. **Project abstract (not more than 500 characters)** | |
| *A brief description of the goals and objectives of the project, relevance, scientific novelty, planned to achieve scientific results* | |
| Name of the proposed host main training (MTU) or research (RU) unit of RUDN | |
| *Specified if known at the time of application submission* | |
| «\_\_\_\_»\_\_\_\_\_\_\_\_\_\_\_\_2024 | Project Manager  Full name, signature |

**Appendices [[4]](#footnote-4)**

Form 3: Planned key performance indicators of the project.

Form 4: Draft cost estimate of the main grant funds.

Consents to the processing of personal data [[5]](#footnote-5)

**Form 2: Content of the research project [[6]](#footnote-6)**

|  |  |
| --- | --- |
| 1. **General information on the project** | |
| 1.1 Project Title | |
| *Text* | |
| 1.2 Keywords | |
| *Text* | |
| 1.3 Area of science and research focus | |
| * OCED (<http://oecd.org/science/inno/38235147.pdf>): *specify* * SNTR priority area: *specify* * GRNTI (<https://grnti.ru/>): *specify* * RUDN priority area *(*if available)**[[7]](#footnote-7)**: *specify* | |
| 1.4 Research direction | |
| Applied / fundamental (*specify appropriate*) | |
| 1.5 Category of the Project (in accordance with p.1.8 of competition documentation) | |
| A / B (*specify appropriate*) | |
| **2. Project description** | |
| * 1. Purpose of the project | |
| *Text (max. 500 characters)* | |
| 2.2 Project objectives | |
| *Text (max. 500 characters)* | |
| 2.3 Description of the proposed scientific research / development | |
| *Text not more than 10000 symbols, with pictures. Describes the relevance of the planned scientific research, its adequacy to the current state of world science, the possibility of obtaining new scientific results, theoretical and practical significance.* | |
| 2.4. Description of scientific approaches and methods used to solve the set tasks | |
| *Text (not more than 5000 symbols)* | |
| 2.5. *Description of the project’s scientific background and related scientific results* | |
| *Text no more than 5000 characters, including literature sources* | |
| 2.6. Expected results of the scientific study | |
| *Text no more than 5000 characters indicating the specific scientific results of the project (new scientific knowledge, products, technologies, etc.).* | |
| 2.7 Justification of the requested funding and project costs. Including composition and content of works by years, key performance indicators of the project (Form 3), draft cost estimates (Form 4) | |
| *Text no more than 5000 characters. A description of the work plan for each year of the project is provided, indicating and justifying the necessary costs indicated by the head in Form 3, as well as plans to achieve key performance indicators indicated by the head in Form 4.* | |
| 2.8. Composition and qualification of the scientific team of the Project () (in accordance with p.3 of competition documentation) | |
| *For each member of the scientific team (as a researcher) specify:*  *Name, full name, GPA (if any), position in GPA (if any), academic degree, academic title, status in the project (supervisor, principal investigator, researcher, laboratory assistant, engineer), professional level (experience in scientific publications on the subject of the project, registration of patents, copyright certificates, experience in leadership and participation in R&D, etc.)*  *For undergraduate and postgraduate students in the team, if their names are not known at the time of application submission, indicate the planned number in accordance with p.3.2.3 of the CD.* | |
| 2.9 Name of the proposed host main training (MTU) or research (RU) unit of RUDN (if any) | |
| *Specified if known at the time of application submission* | |
| 2.10. Full name of the head of the proposed host main training (MTU) or research (RU) unit of RUDN (if any) | |
| *Specified if known at the time of application submission* | |
| 2.11. Equipment/consumables, etc. required for project implementation. | |
| *List is provided with an indication of the approximate cost* | |
| «\_\_\_\_»\_\_\_\_\_\_\_\_\_\_\_\_2024 | Project Manager  Full name, signature |

**Appendices [[8]](#footnote-8)**

Form 3: Planned key performance indicators of the project.

Form 4: Draft cost estimate of the main grant funds.

**Form 3: Planned key performance indicators of the project [[9]](#footnote-9)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **№ n/a** | **KPI** | | **Units of measurement** | **Stages of realization** | | | | **Manager's comment** |
| **1 year** | | **Year 2** | **Year 3[[10]](#footnote-10)** |
|  | | **Scientific work** | | | | | | |
| 1. | **KPI-1** Publication of articles in WoS/Scopus journals | | article |  | |  |  |  |
| 2. | **KPI-2** Attracting external financing | | Thousand rubles |  | |  |  |  |
| 3. | **KPI-3** Approbation of R&D results at international STEs | | Participation with publication |  | |  |  |  |
| 4. | **KPI-4** Filing an application for RIA registration | | Registration of RIA |  | |  |  |  |
| 5. | **KPI-5** Registered RIAs | | Registration of RIA |  | |  |  |  |
| 6. | Preparing an application for participation in the next stage of the RUDN Scientific Projects Grant System (in case the competition is announced not later than 1 month before the end date of the project implementation) | | application | - | |  |  | - |
|  | | **Personnel potential** | | | | | | |
| 8. | Composition of the scientific team | | people |  |  | |  |  |
| 9. | Researchers up to and including 39 years of age | | people |  |  | |  |  |
| 10. | Undergraduate and/or graduate students as part of a research team | | people |  |  | |  |  |

|  |
| --- |
| **Project Manager** |
| NAME  Date  Signature |

**Form 4: Draft Estimates of Expenditures of Core Grant Funds[[11]](#footnote-11)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **№ n/a** | **Object of expenditure** | **1 year** | **Year 2** | **Year 310** | **Total** |
| **Thousand rubles** | | | |
| 1. | Labor remuneration fund (Total) **[[12]](#footnote-12)** |  |  |  |  |
| 1.1 | Project Manager |  |  |  |  |
| 1.2 | Employees (separately for each position) |  |  |  |  |
| 2. | Equipment (acquisition / modernization) |  |  |  |  |
| 3. | Consumables and accessories |  |  |  |  |
| 4. | Business trips |  |  |  |  |
| 5. | Scientific and technical services / works of third-party organizations |  |  |  |  |
| 6. | Other costs directly related to the project in progress |  |  |  |  |
| **7.** | **Bottom line:** |  |  |  |  |

**Deciphering the planned costs of the labor remuneration fund for members of the scientific team:**

|  |  |  |  |
| --- | --- | --- | --- |
| №  n/a | Position / status in the scientific team | Number of employees | Amount  (thousand rubles) |
| 1. |  |  |  |
| … |  |  |  |
| **Total** | |  |  |

**Explanation of planned costs for the purchase (modernization) of equipment, materials, components, payment for scientific and technical services / third-party works and other costs directly related to the project:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| №  n/a | Name | Quantity | Price per unit.  (thousand rubles) | Amount  (thousand rubles) |
| 1. Procurement (modernization) of equipment, materials, components | | | | |
| 1. |  |  |  |  |
| … |  |  |  |  |
| 1. Travel of members of the scientific team | | | | |
| 1. |  |  |  |  |
| … |  |  |  |  |
| 1. Payment for scientific and technical services / third-party works and other expenses | | | | |
| 1. |  |  |  |  |
| … |  |  |  |  |
| **Total** | |  |  |  |
| 1. Amount and justification of the balance of funds from the volume stipulated in item 6.4 of Annex No. 1 (if any) | | | | |
|  | | | | |
| **Project Manager** | | | | |
| NAME  Date  Signature | | | | |

1. **An original hard copy signed by the project manager is provided** [↑](#footnote-ref-1)
2. In these cells, the project manager indicates the relevant information about the project [↑](#footnote-ref-2)
3. The list of RUDN priority scientific directions was approved by the Rector's orders № 110 of 20.02.2021 "Об утверждении приоритетных научных направлений" and № 866 of 14.12.2021 "О внесении изменений в приказ от 20.02.2021 № 110 "Об утверждении приоритетных научных направлений"". [↑](#footnote-ref-3)
4. Original documents signed by the appropriate officials/individuals shall be provided. [↑](#footnote-ref-4)
5. Only for project team members who are not employed at RUDN on the date of application (list). [↑](#footnote-ref-5)
6. **Provided electronically in PDF format.** [↑](#footnote-ref-6)
7. The list of RUDN priority scientific directions was approved by the Rector’s orders № 110 of 20.02.2021 "On approval of priority scientific directions" and № 866 of 14.12.2021 "On amendments to the order № 110 of 20.02.2021 "On approval of priority scientific directions"". [↑](#footnote-ref-7)
8. Scanned original documents signed by the concerned officials/individuals are attached. [↑](#footnote-ref-8)
9. An original hard copy signed by the project manager is provided.

   Indication of KPI values less than the minimum established (including the sum of points) leads to rejection of the application at the stage of preliminary review (see clause 9.3 of the CD). [↑](#footnote-ref-9)
10. Should be completed for projects of category A; for projects of category B, a dash is added. [↑](#footnote-ref-10)
11. An original hard copy with the signature of the project manager is provided [↑](#footnote-ref-11)
12. Including guarantees established by the legislation of the Russian Federation, deductions for insurance contributions for mandatory pension insurance, mandatory medical insurance, mandatory social insurance in case of temporary disability and in connection with maternity, mandatory social insurance against accidents at work and occupational diseases. The average salary of research staff - not less than 200% of the average salary in the city of Moscow [↑](#footnote-ref-12)